



FREDERIK MEIJER Gardens & Sculpture Park

JOB POSTING – PART-TIME CAFÉ SERVICE

Position: Café Service Department: Hospitality
Supervisor: Café Dining Room Manager Pay Type: Temporary/on-call, Hourly, Non-Exempt
Posted: November 3, 2016 Post Until: position filled

Job Description: A support position for the Taste of the Gardens Café. Responsible for assisting with sales, food production, floor support and customer service through use of the organization's Guiding Principles. Required to work independently as well as with effective direction and support for other staff members, volunteers and vendors.

Essential Functions:

- Follow operating procedures established by Executive Chef and Service Lead
- Open and close café dining room
- Greet guests and prepare food orders quickly and efficiently according to recipes
- Maintain portion controls and quality standards
- Rotate inventory and stock supplies
- Operate cash register and balance tills and paperwork
- Clear dining room and check on guests' experience
- Maintain Health Department Standards
- Maintain clean work areas, equipment and dining room
- Create daily signage and labels for café menu
- Contribute to a positive team approach by supporting both front of the house service team and back of the house culinary team

Other Functions:

- Assist in training new hires on POS procedures, food preparation, and daily operations.
- Coordinate and prepare tour group meals

Expected Functions:

- Maintain quality communications and organizational skills in a guest centric manner; meet deadlines
- Adhere to and enforce all Meijer Gardens' policies, procedures and guiding principles with a strong emphasis on professional behavior and the treatment of others with dignity and respect
- Embrace the fact we are a non-profit institution that serves the public
- Exhibit strong moral and ethical values.
- Other duties as assigned by supervisors

Education and/or qualifications preferred:

- Working knowledge of food service industry with strong customer service abilities
- Culinary experience and Serv Safe Certification a plus
- Able to work a mixed schedule including week days, weekends, occasional nights and holidays

Working Conditions: Fast paced environment in a rapidly growing cultural organization with room for advancement. Requires high levels of social contact and physical work. Very customer service oriented work and requires multi-tasking in a hands on manner i.e. food production, verbal communications and guest services. Must be able to perform physical activities such as, but not limited to, lifting heavy items (up to 50lbs unassisted) bending, walking and standing for long periods of time.

Send Resumes to: Director of Human Resources & Volunteers
Email: hr@meijergardens.org

Frederik Meijer Gardens and Sculpture Park is an EOE.
All candidates are required to submit to our background and drug screening process.