



# FREDERIK MEIJER Gardens & Sculpture Park

## JOB POSTING – CURATOR OF ARTS EDUCATION

Department: Education

Pay Type: Full time, Hourly, Non-exempt

Supervisor: Director of Education

Date Posted: November 19, 2018

**Job Description:** The Curator of Arts Education evaluates and participates in the development of all aspects of arts education, including classes, bus trips, camps, tours, school programs, docent training, lectures and other public programs, interactive text and activities, interpretive labels, and content for interpretive technology and tram tours.

### General functions:

- Develop, implement, and evaluate public programming for temporary sculpture exhibitions and permanent installations of sculpture.
- Participate in developing art-related classes and bus trips for children and adults, and camps for children.
- Occasionally teach/present classes and public programs.
- Lead docent training forums for sculpture exhibitions and permanent installations.
- Develop docent Discovery Carts for sculpture exhibitions.
- Develop tram tour content and train volunteer narrators.
- Manage School Family Nights and Non-Profit Group Assistance grants.
- Participate in developing art-related school programs, including guided tours, outdoor programs, classroom activities, and self-guided activity sheets and looking guides.
- Evaluate all aspects of arts education.
- Supervise interns.
- Participate in the development of temporary educational exhibitions for the David and Carol Van Andel Children's Gallery.
- Organize and oversee tea ceremonies in the Richard & Helen DeVos Japanese Garden
- Coordinate the annual Sculpture Lecture, Great Authors Lecture and Physician as Writer Lecture
- Serve as the primary liaison to the Sculpture Department and participate in Sculpture Advisory Committee meetings.
- Participate in the creation of exhibition guides and interpretive labels for sculpture exhibitions.
- Carry out other duties as assigned by the Director of Education.
- Exhibit strong moral and ethical values.
- Embrace the fact we are a non-profit institution that serves the public and that you will work with a broad and diverse group of associates, volunteers and the general public.

### Education and/or qualifications preferred:

**Education:** Bachelor's degree in art history, art education, studio art, or museum studies. Master's degree preferred.

**Experience:** Five years experience in museum education, education or arts administration.

**Specific Skills:** Strong writing, communication, teaching, organizational and research skills.

**Specialized knowledge, Licenses:** Studio techniques, art history

**Working Conditions:** Office context, occasional assignment to off-shift duties, including some weekends and evenings. Requires ability to operate computer and other office equipment, plus mobility in office, grounds and exhibit areas. Some standing for long periods of time. Ability to lift up to 10 pounds frequently and up to 25 pounds occasionally.

If you are interested in working for one of West Michigan's premier cultural institutions and with a highly-motivated team... send your cover letter and resume to [hr@meijergardens.org](mailto:hr@meijergardens.org) or apply online at <http://www.meijergardens.org/contact/careers/>.

Frederik Meijer Gardens and Sculpture Park is an EOE.

*All candidates are required to submit to our background and drug screening process.*