



JOB POSTING – SEASONAL EDUCATOR

Posted Date: December 29, 2016
Position: Seasonal Educator
Supervisor: Indoor Education Manager

Post Until: position filled
Department: Education
Pay Type: Part-time, temporary, hourly, non-exempt
Schedule: Early March through early June

Job Description: The Seasonal Educator teaches classroom activities primarily for elementary school groups and assists with a variety of tasks associated with the activities.

General Functions:

- Teach the following classroom activities: What's My Line?: A Plant Parts Mystery Bag, Butterfly Basics: Life Cycle Art Project, Butterfly Basics: Wing It!, My Inner Artist: Mark di Suvero, My Inner Artist: Louise Nevelson, The Art of Japanese Garden Design
- Set up and break down the classroom each day for the scheduled classroom activities
- Inventory and purchase materials for classroom activities
- Assist with some of the "day of" needs for school groups, including wayfinding, lunch monitoring, escorting groups to the classroom, etc.
- Assist with producing and placing a variety of signs for scheduled groups
- Monitor Rainy Day activities as needed
- Assist with inputting deposits for scheduled groups
- Assist with producing the weekly tour schedule

Additional Expectations:

- Carry out other duties as assigned
- Exhibit strong moral and ethical values
- Embrace the fact that we are a non-profit institution that serves the public and that you will work with a broad and diverse group of associates, volunteers and general public.

Education and Qualifications Required:

- Bachelor's degree and teaching certification preferred
- Classroom teaching experience
- Organizational skills, communication skills, computer skills
- Outgoing personality and flexibility

Working Conditions:

- Classroom and indoor office environment

Send Resumes to: Jess Hart, Indoor Education Manager, jhart@meijergardens.org

Frederik Meijer Gardens and Sculpture Park is an EOE.

All candidates are required to submit to our background and drug screening process.