Facility Maintenance – Wall & Floor Finishes

Job Posted: May 20, 2015
Job Title: Facility Maintenance
Reports to: Director of Facility Management
Posting Expires: June 5, 2015
Department: Facility Management Lead
Pay Type: Full Time Hourly Non-exempt

Position Summary: To maintain all of the equipment and buildings of the Frederik Meijer gardens and Sculpture Park. Lead responsibility for wall and floor finishes.

Essential Functions: Perform all tasks related to maintaining wall surfaces including painting, and wallpaper care.
• Perform all repairs to carpeted surfaces on a timely schedule or as needed
• Perform all functions pertaining to the receiving dock
• Organize and maintain the storage areas
• Perform general maintenance on all buildings as directed
• Help other departments with exhibit setups and tear downs as approved
• Maintain strong moral and ethical values.
• Embrace the fact we are a non-profit institution that serves the public and that you will work with a broad and diverse group of associates, volunteers and general public.

Other Functions:
The above statements are intended to be a representative summary of the major duties and responsibilities performed by incumbents of this job. The incumbents may be requested to perform job-related tasks other than those stated in this description.

Minimum Job Requirements:
Education: GED/ high school diploma

Physical Requirements: The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of the job. Reasonable accommodations may be made to enable individuals with disabilities while performing the duties of this job, the employee is regularly required to sit, talk, and hear. The employee will be required to stand and walk. Specific vision abilities required by this job include close vision, distance vision, and ability to adjust and focus. The employee must occasionally lift and/or move up to 100 pounds. Considerable reaching, stooping, bending, kneeling and/or crouching are also required.

If you are interested in working for one of West Michigan’s premier cultural institutions and with a highly-motivated team, please send your resume to:

Director of Human Resources & Volunteers
1000 East Beltline NE
Grand Rapids, MI 49525
Email: hr@meijergardens.org

Frederik Meijer Gardens & Sculpture Park is an EOE.
All candidates are required to submit to our background and drug screening process.