



# FREDERIK MEIJER Gardens & Sculpture Park

## JOB POSTING – CULINARY ARTS SERVER

**Department:** Culinary Arts & Events

**Supervisor:** Culinary Arts Operations Manager

**Pay Type:** Temporary/On Call, Hourly, Non-Exempt

**Date Posted:** June 22, 2021

**Position Summary:** Responsible for setting up, stocking, serving and dismantling catering and/or beverage services for Meijer Gardens' Culinary Arts & Events department. Required to work independently as well as with effective direction and support for other staff members, volunteers, and vendors.

### Essential Functions:

#### Provide guest centric service for culinary arts related events

- Follow work assignments/ instructions provided by supervisor
- Read and follow instructions for all food and beverage event set ups
- Serve guests according to floor service layout and organization's guiding principles
- Clear dining areas and check on guests' experience
- Assist with Amphitheater concessions services

#### Coordinate and document beverage inventory use and accounting information in connection with beverage service

- Maintain beginning and ending inventory sheets for beverage service
- Secure cash for registers and count tills prior to starting service
- Operate cash registers and record sales
- Balance registers at close of each event
- Rotate inventory and stock supplies

#### Monitor and maintain cleanliness and general organization of facilities and equipment

- Maintain clean work areas, equipment and service locations
- Wash china, glassware, flatware and other equipment related to assigned events
- At conclusion of each event, put away equipment and products used in proper locations

#### Contribute to a positive team approach by working collaboratively with both front and back of house

**Assist with ensuring all applicable regulations, ordinances, codes, and laws are followed i.e., MDHHS, MLCC and any other governing municipals.**

### Department Expectations:

- Report to work on time, as scheduled and in proper uniform
- Maintain quality communications and organizational skills; meet deadlines

### Organizational Expectations:

- Embrace and adhere to Meijer Gardens' mission, brand statement, operating model, policies, procedures, and guiding principles with a strong emphasis on professional behavior and the treatment of others with dignity and respect.
- Embrace the fact we are a non-profit institution that serves the public and that you will work with a broad and diverse group of employees, volunteers, members, and guests.
- A flexible and collaborative culture is important. Other duties may be assigned within the department as well as across the organization.

**Education and/or qualifications preferred:**

**Education:** High school diploma or equivalent preferred

**Experience:** One year experience in serving and or bartending within the food and beverage industry

**Skills/Knowledge/Licenses:** Ability to carry and balance serving trays with multiple items

**Working Conditions:** Fast paced environment in a cultural organization requiring high levels of social contact and physical work. Very customer service-oriented work, requiring multitasking in a hands-on manner i.e., floor coverage and multiple forms of communications. Must be able to perform physical activities such as, but not limited to, lifting heavy items (up to 40lbs unassisted) bending, walking, and standing for long periods of time. Occasionally required to work under inclement weather conditions.

If you are interested in working for one of West Michigan's premier cultural institutions with a highly motivated team...  
send your cover letter and resume to [hr@meijergardens.org](mailto:hr@meijergardens.org) or apply online at  
<http://www.meijergardens.org/contact/careers/>.

**Frederik Meijer Gardens & Sculpture Park is an Equal Opportunity Employer.**

*All candidates are required to submit to our background and drug screening process.*

**Frederik Meijer Gardens & Sculpture Park promotes the enjoyment, understanding and appreciation  
of gardens, sculpture, the natural environment and the arts.**